



## Calvary Church of Los Gatos Calvary Kids and Youth Ministry Application

This application is to be completed by all those desiring a ministry position involving the supervision or custody of minors. It is used to help the church provide a safe and secure environment for the children and youth who participate in programs at Calvary Church. Selection information will be marked as such and stored with limited access, afforded only to church staff and others with a need to know.

### Basic Information:

Legal Name: \_\_\_\_\_ Nickname: \_\_\_\_\_  
Last First Middle

Have you ever used any other names (i.e. maiden name, nickname, alias, etc)?  Yes  No

If yes, please list those names \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Male  Female Birthday: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_

Cell: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

May we text message you?  Yes  No

### Family Information:

Marital status (check one):  Single  Married  Divorced  Widowed

If married, spouse's name: \_\_\_\_\_

If you have children, their names and birth dates:

1. \_\_\_\_\_ 4. \_\_\_\_\_

2. \_\_\_\_\_ 5. \_\_\_\_\_

3. \_\_\_\_\_ 6. \_\_\_\_\_

### Employment:

Occupation: \_\_\_\_\_ Current Place of Employment: \_\_\_\_\_

Number of years at current job: \_\_\_\_\_

### Education:

High School: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Grad Year: \_\_\_\_\_

College: \_\_\_\_\_ Grad Year: \_\_\_\_\_ Degree and Major: \_\_\_\_\_

Post Graduate Work: \_\_\_\_\_

Other education, training, or licenses: \_\_\_\_\_

**Background Information:**

Do you regularly attend our weekend services?  Yes  No If yes, since when: Month \_\_\_\_\_ Year \_\_\_\_\_

If not, do you attend church? \_\_\_\_\_ If so, where? \_\_\_\_\_

Do you regularly attend a small group?  Yes  No If yes, since when: Month \_\_\_\_\_ Year \_\_\_\_\_

In what church ministries are you presently involved or serving? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How did you come to know the Lord? When? (Please be specific): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any leadership/volunteer experience you have had with children or youth:

Church/Organization	Contact	Telephone	Type of Work
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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

List any additional training or education that has prepared you to work with children: \_\_\_\_\_

\_\_\_\_\_

List other Hobbies, Sports, or Interests: \_\_\_\_\_

\_\_\_\_\_

**Leadership Expectations**  
(Please initial)

**Spiritual expectations:**

\_\_\_\_\_ I acknowledge that I have a personal relationship with Jesus Christ.

\_\_\_\_\_ I desire to serve God with my whole life.

\_\_\_\_\_ I am committed to my spiritual growth through individual and group study.

\_\_\_\_\_ I am actively involved in my church through attendance and attitude.

**Behavioral expectations:**

\_\_\_\_\_ I am serious about my lifestyle because I know it tells other people about my commitment to Christ.

\_\_\_\_\_ I am committed to a lifestyle made up of choices that honor God.

\_\_\_\_\_ I am willing to remain teachable and to grow in my faith.

\_\_\_\_\_ I agree to support Calvary Church by attending services a minimum of twice a month.

\_\_\_\_\_ I agree to support the leadership of our Children and Youth Ministries by praying for our staff, leaders, children and youth in my group.

**Leadership expectations:**

\_\_\_\_\_ As part of the ministry team, I will show up on time when I am scheduled or find an appropriate substitute.

\_\_\_\_\_ I will attend all training meetings.

\_\_\_\_\_ I am committed to being a positive role model in our children’s and youth ministry in my behavior and attitudes.

**We desire to provide a safe and secure environment for our children and youth. We will be completing a background check on all applicants (see page 5). All information is held strictly confidential by the Calvary Church staff. It is our desire to work with you to find a ministry that is fulfilling and suited to your strengths and experiences.**

Yes  No In addition to our background check, are there any issues in your past that may compromise your ability to work with children or youth?

If so, please explain briefly \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Personal/Professional References (Must be at least 18 years old and not related to you):**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Email: \_\_\_\_\_ Phone \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Email: \_\_\_\_\_ Phone \_\_\_\_\_

**Spiritual Reference (Must be a pastor or ministry leader):**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Email: \_\_\_\_\_ Phone \_\_\_\_\_

**Serving Preferences:**

**Age/Grade:**

**Early Education:**

- Infants     Toddlers     2 year olds     3 year olds     4/5 year olds     Kindergarten

**Elementary:**

- Grade 1     Grade 2     Grade 3     Grade 4     Grade 5     Special Needs

**Youth:**

- Middle School     High School

**Hour/Ministry**

- Sunday 9:00am     Sunday 10:45am     AWANA Sunday 5:00pm     Playhouse Calvary     Kids Club (Weds)  
 Shining Stars 9:00 am Sunday (Special Needs)     Midweek Mornings (Tues, Thurs)     Special Events

**Position:**

- Small Group Leader     Early Education Lead     Helper     Greeter     Tech  
 Computer Check-in     Worship Leader     Large Group Leader     Special Needs buddy

**Time Comitment:**

- Once a month     Twice a month     Every week     Substitute

**Applicant's Agreement**

All of the information contained in this application is correct to the best of my knowledge. I authorize any references listed on this application to give any information that they may have regarding my character and fitness for work with minors. In consideration of the receipt and evaluation of this application by Calvary Church of Los Gatos, I hereby release any individual, church, youth organization, employer reference, or any other person or organization, both collectively and individually, from any and all liability for damages or whatever kind of nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with the authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

Should my application be accepted I agree to be bound by the policies and standards of Calvary Church of Los Gatos and to refrain from conduct unbecoming to Christ in the performances of my services on behalf of the church.

I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF, AND SIGN THIS RELEASE AS MY OWN ACT. This is a legally binding agreement that I have read and understood.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

<p><b>Staff Notes:</b> Date Received: _____ References checked: <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Comments: _____</p> <hr/> <p>Interview completed: Date _____ By Whom: _____</p> <p>Background Cleared: <input type="checkbox"/> Yes    <input type="checkbox"/> No    Date: _____</p> <p>Training completed: Date _____ By Whom: _____</p>
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NOTICE AND CONSENT CONCERNING CONSUMER AND INVESTIGATIVE CONSUMER REPORTS

This form, which you should read carefully, has been provided to you because your employer may request consumer reports or investigative consumer reports in connection with your application for employment, or at any time during the course of your employment with this employer, if any, for purposes of evaluating your suitability for employment, promotion, reassignment or retention as an employee. Additionally, in the event that claims or disputes between you and your employer are filed with any third parties, your employer may request consumer reports or investigative consumer reports for purposes of evaluation and response, regardless of whether you remain employed at the time such claims or disputes arise. The types of reports that may be requested from consumer reporting agencies under this policy include, but are not limited to, credit reports, criminal records checks, court records checks, driving records, and/or summaries of educational and employment records and histories. The information contained in these reports may be obtained by a consumer reporting agency from public record sources or through personal interviews with your co-workers, neighbors, friends, associates, current or former employers, or other personal acquaintances.

AUTHORIZATION

I have carefully read and understand this notice and authorization form and by my signature below, consent to the release of consumer or investigative consumer reports, as defined above, to my employer, (1) in conjunction with my application for employment, (2) during the entire course of my employment, if any, and (3) after any such employment ends. I further understand that any and all information contained in my job application or otherwise disclosed to my employer, by me before, during or after my employment, if any, may be utilized for the purpose of obtaining the consumer reports or investigative consumer reports requested by my employer and confirm that all such information provided in connection with my job application is true and correct. I understand and acknowledge that nothing in this notice and authorization is intended to be, or is, an offer of employment or a promise of continued employment. If employed, my employment will not be for a specified period of time and can be terminated at any time for any reason, with or without cause or notice, by me or by my employer.

I understand that California Civil Code 1786.22 also provides for the following provisions:

- (a) An investigative consumer reporting agency shall supply files and information required under Section 1786.10 during normal business hours and on reasonable notice.
(b) Files maintained on a consumer shall be made available for the consumer's visual inspection, as follows:
(1) In person, if he appears in person and furnishes proper identification. A copy of his file shall also be available to the consumer for a fee not to exceed the actual costs of duplication services provided.
(2) By certified mail, if he makes a written request, with proper identification, for copies to be sent to a specified addressee. Investigative consumer reporting agencies complying with requests for certified mailings under this section shall not be liable for disclosures to third parties caused by mishandling of mail after such mailings leave the investigative consumer reporting agencies.
(3) A summary of all information contained in files on a consumer and required to be provided by Section 1786.10 shall be provided by telephone, if the consumer has made a written request, with proper identification for telephone disclosure, and the toll charge, if any, for the telephone call is prepaid by or charged directly to the consumer.
(c) The term "proper identification" as used in subdivision (b) shall mean that information generally deemed sufficient to identify a person. Such information includes documents such as a valid driver's license, social security account number, military identification card, and credit cards. Only if the consumer is unable to reasonably identify himself with the information described above, may an investigative consumer reporting agency require additional information concerning the consumer's employment and personal or family history in order to verify his identity.
(d) The investigative consumer reporting agency shall provide trained personnel to explain to the consumer any information furnished him pursuant to Section 1786.10.
(e) The investigative consumer reporting agency shall provide a written explanation of any coded information contained in files maintained on a consumer. This written explanation shall be distributed whenever a file is provided to a consumer for visual inspection as required under Section 1786.22.
(f) The consumer shall be permitted to be accompanied by one other person of his choosing, who shall furnish reasonable identification. An investigative consumer reporting agency may require the consumer to furnish a written statement granting permission to the consumer reporting agency to discuss the consumer's file in such person's presence.

I understand that the release of consumer reports to which I am consenting will be considered for employment purposes. The source of this report is Creative Security Company, Inc. located at 150 S. Autumn Rd. Ste. B, San Jose, California. Their phone is (408) 295-2600. Fax (408) 295-6717

For California, Minnesota, and Oklahoma applicants only.

By checking this box, I request a copy of the consumer report.

Name (Printed)

Social Security Number / DOB

Address

City, State, Zip

Signature / Date

Drivers License Number. / State